



Republic of the Philippines
Department of Health
CENTER FOR HEALTH DEVELOPMENT
CaLaBaRZon

QMMC Compound, Project 4, Quezon City 1109
Trunkline: (02)82492000
Email Add: chd4a_doh_calabarzon@yahoo.com



REQUEST FOR QUOTATION
(SHOPPING / SMALL VALUE PROCUREMENT)

COMPANY : _____
ADDRESS : _____
CONTACT NO: _____

Sir / Madam :

D A T E	August 21, 2020
P. R. No.	20-02-060
Requesting Unit	PMU
Mode of Procurement	Shopping

Please quote your lowest government price for each of the following item(s) specified below. Submit it in a sealed envelope to BAC Secretariat Office or thru email at doh4a.rfq@gmail.com, not later than **August 24, 2020**.

IMPORTANT:

1. Price should be valid for thirty (30) calendar days.
2. Delivery Period is within _____ calendar days from receipt of Purchase Order (P.O.).
3. Warranty shall be for a period of _____ months, if applicable.
4. Total Price quoted is subject to withholding tax.
5. Attach a valid (a) Mayor's Permit (b) BIR Registration Certificate (c) Tax Clearance Certificate (d) DTI Certificate and (e) PhilGEPS Registration / Certificate, upon submission of the quotation.
6. New suppliers are required to submit a company profile.
7. Submit original brochures showing the product being offered, if applicable.

Very truly yours,


NOEL G. PASION, MD, MPH, CESE
BAC Chairperson

Item No.	Unit of Measure	ITEM AND DESCRIPTION	QTY	TOTAL ABC	(Please specify Origin/Brand/Model)	UNIT PRICE	TOTAL PRICE
1	can	Ballpen (black)	200	4,400.00			
2	bottle	Bond paper, A3	40	15,400.00			
3	ream	Computer Antivirus	5	15,000.00			
4	ream	Fastener Vinyl Coated 50's	25	1,100.00			
5	piece	Flashdrive, 16G	10	7,000.00			
6	piece	File Box with lid (Storage), Size: Legal, Black	30	9,750.00			
7	can	Glue	10	440.00			
8	box	Highlighter Pen : color (yellow, green, orange)	18	828.00			
9	box	HP, Lazer Jet P1102 Black, Cartridge	5	16,500.00			
10	box	Ink Cartridge, HP OfficeJet 7612, 933 (Cyan)	32	28,800.00			
11	box	Ink Cartridge, HP OfficeJet 7612, 933 (Magenta)	32	28,800.00			
12	roll	Ink Cartridge, HP OfficeJet 7612, 933 (Yellow)	32	28,800.00			
13	roll	Ink Cartridge, HP OfficeJet 7612, 932 (Black)	32	57,760.00			
14	roll	Ink Cartridge, EPSON SC-T3130 (Cyan)	8	18,000.00			
15	roll	Ink Cartridge, EPSON SC-T3130 (Magenta)	8	18,000.00			
16	pack	Ink Cartridge, EPSON SC-T3130 (Yellow)	8	18,000.00			
17	piece	Ink Cartridge, EPSON SC-T3130 (Black) 80 ML	8	23,600.00			
18	roll	Tracing Paper 20"x50 yards - 90gsm	10	13,000.00			
TOTAL				305,178.00			

After having carefully read and accepted your general conditions, I/We quote you on the item at prices noted above.

Supplier's Signature Over Printed Name

Date
DOH4A-BAC-RFQ-Rev1



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COMPANY : _____
ADDRESS : _____
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Sir / Madam :

D A T E	August 21, 2020
P. R. No.	20-02-061
Requesting Unit	PMU
Mode of Procurement	Shopping

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NOEL G. PASION, MD, MPH, CESE
BAC Chairperson

Item No.	Unit of Measure	ITEM AND DESCRIPTION	QTY	TOTAL ABC	(Please specify Origin/Brand/Model)	UNIT PRICE	TOTAL PRICE
1	piece	Clear Book, Legal Size	5	203.75			
2	box	Clip, Back Fold, 19MM, 12 pieces per box	5	37.85			
3	box	Clip, Back Fold, 25MM, 12 pieces per box	5	67.00			
4	box	Clip, Back Fold, 32MM, 12 pieces per box	5	98.80			
5	box	Clip, Back Fold, 50MM, 12 pieces per box	5	197.60			
6	piece	Data Folder, made of clipboard,taglia lock	100	6,864.00			
7	Unit	External hard drive, 1 TB, 2.5" HDD, USB 3.0, 1 unit in individual box	2	6,063.20			
8	book	Handbook on RA9184	2	92.56			
9	piece	Marker, Permanent, bullet type, black	10	96.50			
10	piece	Marker, Whiteboard, black	10	103.10			
11	pad	Notepad, stick-on, 2x3, 100 sheets per pad	10	322.20			
12	pad	Notepad, stick-on, 3x4, 100 sheets per pad	5	280.30			
13	box	Paper clip, 33mm, 100 pieces per box or 52 grams	5	29.90			
14	box	Paper clip, 50mm, 100 pieces per box or 120 grams	5	63.70			
15	unit	Paper Shredder	1	5,699.20			
16	box	Pencil, Lead, w/ eraser, 12/box	10	207.90			
17	piece	Puncher, paper, heavy duty, with two hole guide, 1 piece in individual box	8	949.36			
18	book	Record book, 500 pages, size: 214mm x 278mm min	4	374.40			
19	pair	Scissors, symmetrical, blade length: 65mm, 1 piece in individual plastic	8	109.84			
20	piece	Sign Pen, Black, liquid/ gel ink, 0.5mm needle tip	50	1,730.50			

Item No.	Unit of Measure	ITEM AND DESCRIPTION	QTY	TOTAL ABC	(Please specify Origin/Brand/Model)	UNIT PRICE	TOTAL PRICE
21	piece	Sign Pen, Blue, liquid/ gel ink, 0.5mm needle tip	50	1,730.50			
22	piece	Sign Pen, Red, liquid/ gel ink, 0.5mm needle tip	50	1,730.50			
23	piece	Staple Remover, Plier Type	8	174.72			
24	piece	Stapler Standard Type, load cap: 200 staples min, 1 piece individual box	8	657.28			
25	unit	Stapler, Binder type	1	684.32			
26	piece	Tape dispenser, table top	4	198.36			
TOTAL				28,767.34			

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1	can	Air Freshener, aerosol, 280ml/ 150g min	5	426.40			
2	bottle	Alcohol, ethyl, 68% - 70%, scented, 500ml (-5ml)	24	1,147.20			
3	ream	Paper, Multi-Copy, 80gsm., size: A4	100	13,237.00			
4	ream	Paper, Multi-Copy, 80gsm., size: Legal	100	15,475.00			
5	piece	DVD rewritable	100	2,179.00			
6	piece	Correction tape, 1 piece in individual plastic	60	873.00			
7	can	Disinfectant spray, aerosol type, 400-550 grams	5	601.90			
8	box	Envelope, documentary, for legal size document, 500 pieces per box	1	518.08			
9	box	Envelope, expanding, kraftboard, for legal size doc, 100 pieces per box	2	1,284.30			
10	piece	Envelope, expanding, plastic	30	819.30			
11	set	File tab divider, Legal, 5 colors per set	10	166.40			
12	bundle	Folder, fancy, A4, 50 pieces per bundle	2	506.58			
13	bundle	Folder, fancy, Legal, 50 pieces per bundle	2	582.40			
14	box	Folder, Pressboard, size: 240mm x 370mm (-5mm), 100 pieces per box	1	746.72			

Item No.	Unit of Measure	ITEM AND DESCRIPTION	QTY	TOTAL ABC	(Please specify Origin/Brand/Model)	UNIT PRICE	TOTAL PRICE
15	pack	Folder, with Tab, Legal, 1 pack (100 pieces per pack)	1	279.64			
16	box	Index Tab, 5 sets per box	3	155.01			
17	box	Staple Wire, Standard	50	1,002.50			
18	roll	Tape, Masking, width: 24mm (1mm)	5	275.60			
19	roll	Tape, Masking, width: 48mm (1mm)	5	525.20			
20	roll	Tape, Transparent, width: 24mm (1mm)	5	54.60			
21	roll	Tape, Transparent, width: 48mm (1mm)	5	132.60			
22	pack	Toilet tissue paper 2-ply sheets, 150 pulls 12 rolls in a pack	12	811.20			
TOTAL				41,799.63			

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Supplier's Signature Over Printed Name

Date