



DEPARTMENT OF HEALTH  
CENTER FOR HEALTH DEVELOPMENT  
(CALABARZON)



# **PRE-BIDDING CONFERENCE**

**APRIL 29, 2021; 10:00AM**

**3<sup>RD</sup> FLOOR ADMINISTRATIVE BUILDING**

The DOH Regional Office IV (CALABARZON) invites PhilGEPS registered suppliers to bid on the item below.

Contract Reference No.	Project Description	Facility Name and Location	ABC	Contract Duration	Cost of Bid Document
CP B01-21	Repair/ Renovation/ Extension/ Construction/ Upgrading/ Improvement of Health facility	Don Manuel Lopez Memorial District Hospital, Balayan, Batangas	P1,980,000.00	120 CD	P5,000.00
CP B02-21	Repair/ Renovation/ Extension/ Construction/ Upgrading/ Improvement of Health facility	Dr. Ernesto H. Malabanan Memorial Hospital (Laurel Municipal Hospital), Laurel Batangas	P1,980,000.00	120 CD	P5,000.00
CP B03-21	Repair/ Renovation/ Extension/ Construction/ Upgrading/ Improvement of Health facility	Laurel Memorial District Hospital, Tanauan, Batangas	P1,980,000.00	120 CD	P5,000.00
CP R04-21	Repair/ Renovation/ Extension/ Construction/ Upgrading/ Improvement of Health facility	Calumpang Medical Center	P3,267,000.00	120 CD	P5,000.00

*Section 17.5 of the 2016 revised IRR of R.A. 9184 provides that, Bidding Documents Fee may be refunded based on the grounds provided for under Section 41 of the Act and the IRR. Consequently, as long as the declared failure of bidding is based on Section 41, and there was no fault attributable to the supplier, request for a refund of the bidding documents fee already paid is allowed.*

Bid documents shall be available at the BAC SECRETARIAT during office hours (8:00AM to 5:00PM).

The rate of the bidding documents was based on **GPPB RESOLUTION No. 04-2012** with the following standard rates:

ABC	COST
500,000 and below	Php 500.00
More than 500,000 – 1M	1,000.00
More than 1M – 5M	5,000.00
More than 5M – 10M	10,000.00
More than 10M – 50M	25,000.00
More than 50M – 500M	50,000.00
More than 500M	75,000.00

# Eligibility Criteria

- ▶ Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- ▶ The Bidder must have an experience of having completed a Single Largest Completed Contract (SLCC) that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC adjusted, if necessary, by the Bidder to current prices using the Philippine Statistics Authority (PSA) Consumer Price Indices, except under conditions provided for in Section 23.4.2.4 of the 2016 revised IRR of RA No. 9184.

# Preliminary Examination of Bids

The BAC shall determine if each prospective bidder is eligible to participate in the bidding by examining the completeness of each prospective bidder's eligibility & technical requirements or statements against a checklist of requirements, using non-discretionary **“pass / fail”** criteria.

Only bids that are determined to contain all the bid requirements for the two (2) envelopes with three (3) copies shall be rated **“passed”** and shall immediately be considered for evaluation and comparisons.

# Clarification of Bidding Documents

A prospective Bidder's request for clarification(s) on any part of the bidding documents for an interpretation must be in writing and submitted to the BAC **at least ten (10) calendar days** before the deadline set for the submission and receipt of bids.

The BAC shall respond by issuing a Supplemental / Bid Bulletin not later than seven (7) calendar days before the deadline for the submission and receipt of bids.



# Contracting the Purchaser

Members of the BAC, including the staff and personnel, as well as the Secretariat and TWG, are prohibited from making or accepting any kind of communication with any bidder regarding the evaluation of their bids until the issuance of the Notice of Award, unless otherwise allowed in the IRR of RA 9184 and strictly follow the DOH Adm. Order No. 2007-0043 **“no gift policy”**.

Further, this office adheres to all the provisions of the Joint Memorandum Circular No. 2010-01 of the Civil Service Commission and the Department of Health in **“Protecting the Bureaucracy against Tobacco Industry Interference”**, thus, all entities and its subsidiary bodies associated to and or funded by tobacco company or tobacco industry are prohibited to join the bidding process.

## **Bid Security (Validity: 120 Days)**

- ▶ All bids shall be accompanied by a bid security, payable to the procuring entity concerned as a guarantee that the successful bidder shall, within ten (10) calendar days or less, as indicated in the Instructions to Bidders, from receipt of the Notice of Award, enter into contract with the procuring entity. Failure to enclose the required bid security in the form and amount prescribed herein shall automatically disqualify the bid concerned.





# SEALING AND MARKING OF ENVELOPES

The bid, except for unamended printed literature, shall be signed, and each and every page thereof shall be initialed, by the duly authorized representative/s of the Bidder.

In the event of any discrepancy between them, the original shall govern.

# Mother Envelope

THE BIDS AND AWARDS COMMITTEE  
Department of Health  
Center for Health Development CALABARZON  
QMMC Compound, Project 4, Quezon City

BID PROPOSAL for:  
CP \_\_\_\_\_ - 2021

---

**COMPANY NAME**  
Address / Contact Number / Email Address

DO NOT OPEN BEFORE MAY 12, 2021 at 10:00 a.m.

---

Name and Signature of Owner/Representative

\*Enclosed herein are the Technical and Financial Proposals

# FIRST ENVELOPE

## Technical Proposal

THE BIDS AND AWARDS COMMITTEE  
Department of Health  
Center for Health Development CALABARZON  
QMMC Compound, Project 4, Quezon City

### TECHNICAL PROPOSAL

CP \_\_\_\_\_ – 2021

---

#### COMPANY NAME

Address / Contact Number / Email Address

DO NOT OPEN BEFORE MAY 12, 2021 at 10:00 a.m.

---

Name and Signature of Owner/Representative

Enclosed the original,  
copy 1 and copy 2  
envelopes which  
**contains all the  
required documents for  
infrastructure projects  
under Section 25.2(b) of  
the IRR of R.A 9184**

**Refer to Regular  
Construction Checklist**

DO NOT OPEN BEFORE August 14, 2017 at 10:00 a.m.

# SECOND ENVELOPE

## Financial Proposal

THE BIDS AND AWARDS COMMITTEE

Department of Health

Center for Health Development CALABARZON

QMMC Compound, Project 4, Quezon City

FINANCIAL PROPOSAL

CP \_\_\_\_\_ – 2021

---

**COMPANY NAME**

Address / Contact Number / Email Address

DO NOT OPEN BEFORE MAY 12, 2021 at 10:00 a.m.

-----  
Name and Signature of Owner/Representative

Enclosed the original,  
copy 1 and copy 2  
envelopes which **contains  
all the required  
documents for  
infrastructure projects  
under Section 25.3 of the  
IRR of R.A 9184**

**Refer to Regular  
Construction Checklist**

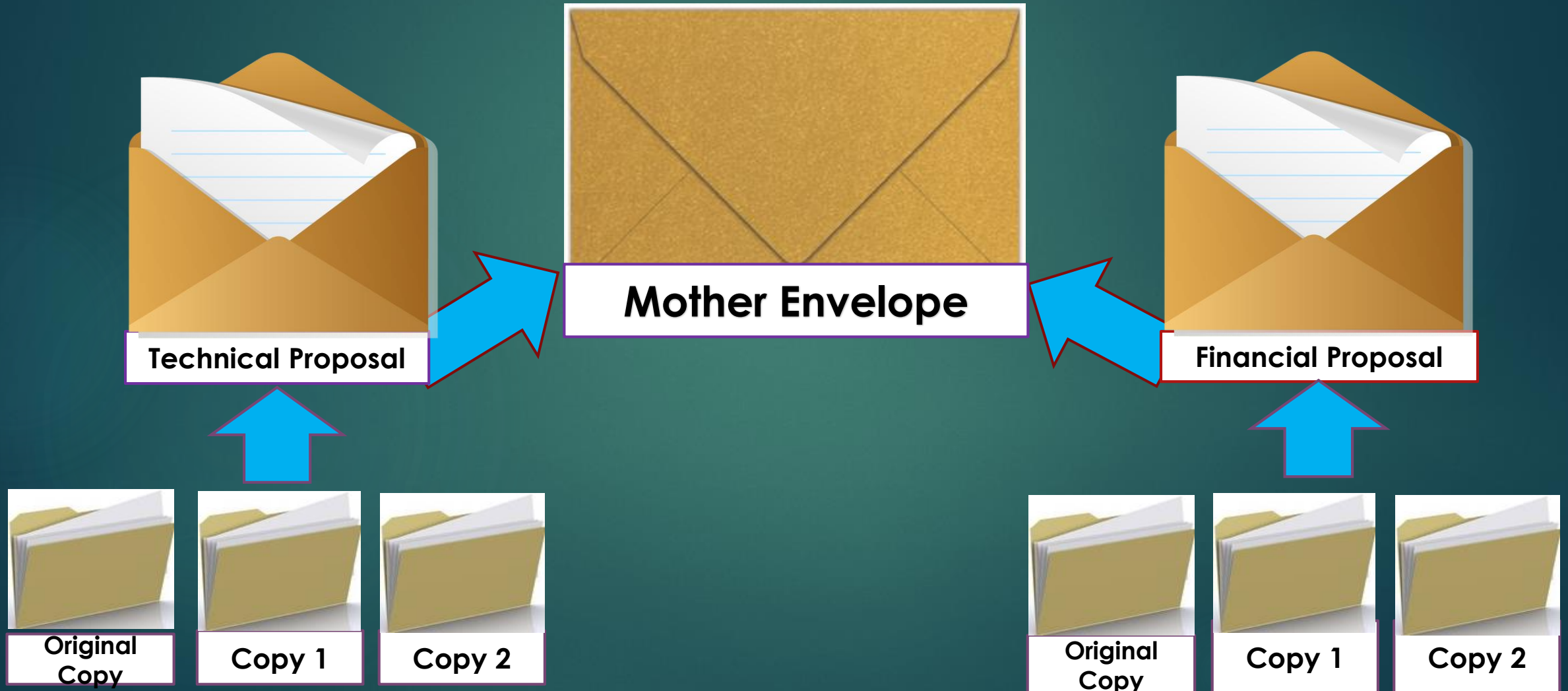
# SEALING AND MARKING OF ENVELOPES

The bidders shall seal their duly accomplished eligibility & technical requirements and financial proposals in one (1) single/mother envelope and drop in the bid box located at :

**3rd Floor Conference Room  
Center for Health Development (CaLaBaRZon)  
QMMC Compound, Project 4, Quezon City**

**NOTE:** Attendee to represent the Company should present a valid company ID.

# SEALING AND MARKING OF ENVELOPES





All **envelopes and folders** shall bear the following:

The Bids and Awards Committee

**Bid Proposal for the PROCUREMENT OF \_\_\_\_\_**

DOH Center for Health Development - CaLaBaRZon

QMMC Compound, Project 4, Quezon City

**COMPANY NAME**

Address / Contact Number / Email Address

(MOTHER ENVELOPE / ELIGIBILITY DOCUMENTS / FINANCIAL  
DOCUMENTS)

**DO NOT OPEN BEFORE MAY 12, 2021; 10:00AM**

---

**Name and Signature of Owner/Representative**

# Post Qualification

The Lowest Calculated Bid shall undergo post-qualification in order to determine whether the bidder concerned complies with and is responsive to all the requirements and conditions as specified in the Bidding Documents.

If the BAC determines that the bidder with the Lowest Calculated Bid passes all the criteria for post-qualification, it shall declare the said bid as the LCRB.

If, however, the BAC determines that the bidder with the Lowest Calculated Bid fails the criteria for post-qualification, it shall immediately notify the said bidder in writing of its post-disqualification and the grounds for it.

# Awarding of Contract

The Contract shall be awarded to the Bidder with requirements to perfect the contract, within ten (10) calendar days from receipt by winning the Lowest Calculated Responsive Bid at its submitted bid price or its calculated bid price whichever is lower.

The winning bidder or its duly authorized representative shall formally enter into contract with the Purchaser and submit all documentary requirements of the **Notice of Award**.

# Performance Security

## (Contract Signing)

- ▶ The winning bidder shall post the required Performance Security and enter into contract with the Procuring Entity within ten (10) calendar days **from receipt by the winning bidder of the Notice of Award** provided that all the documentary requirements are complied with.

# SECURITIES

Forms of Security	BID	PERFORMANCE
	Amount of Bid Security (Not less than the required percentage of the ABC)	Amount of Performance Security (Not less than the required percentage of the Total Contract Price)
(a) <u>Cash, or Cashier's/Manager's Check</u> issued by a Universal or Commercial Bank.	Two Percent (2%)	Five Percent (5%)
(b) <u>Bank draft/guarantee or irrevocable letter of credit</u> issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.		

# SECURITIES

Form of Security	BID	PERFORMANCE
	Amount of Bid Security (Not less than the required percentage of the ABC)	Amount of Performance Security (Not less than the required percentage of the Total Contract Price)
<b>(c) <u>Surety bond</u></b> callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	<b>Five Percent (5%)</b>	<b>Thirty Percent (30%)</b>
<b>(d) <u>Bid Securing Declaration</u></b>	RA 9184 IRR Appendix 10 (Guidelines on the use of Bid Securing Declaration)	N/A





\*\*\*For Cashier's / Manager's Checks,  
please address to :

**DOH-RO IV-A / For the Account of  
Bureau of Treasury (BTR)**

# Warranty

- ▶ In case the Contractor fails to undertake the repair works under Section 62.2.2 of the 2016 revised IRR, the Procuring Entity shall forfeit its performance security, subject its property(ies) to attachment or garnishment proceedings, and perpetually disqualify it from participating in any public bidding. All payables of the GOP in his favor shall be offset to recover the costs.

# Warranty

- ▶ The warranty against Structural Defects/Failures, except that occasioned-on force majeure, shall cover the period from the date of issuance of the Certificate of Final Acceptance by the Procuring Entity.
- ▶ Permanent Structures: Fifteen (15) years
- ▶ Semi -Permanent Structures: Five (5) years
- ▶ Other Structures: Two (2) years




# Reservation Clause

The DOH Center for Health Development-Calabarzon reserves the right to accept or reject any Bid, to annul the bidding process/results, and to reject all Bids at any time, without thereby incurring any liability to the affected Bidder or Bidders.

# Other Matters

Issues/Concerns	BAC Response
Extra/Additional Works or Change Order	Not allowed. No funds available to finance the works. The bidder shall abide with the contract cost to implement the project.
Submission of bids	3 <sup>rd</sup> Flr. Conference Room. Bids will be accepted by the BAC Secretariat.
Electricity and Water lines	End-users are requested to make the said utilities available for the construction of facilities. Contractors should connect to the said utilities via metered consumption.
Issuance of Certificate of Site Inspection	Contact the End-user or their Authorized Representative for Appointment. Preferred inspector should be knowledgeable to civil work technical instrumentalities.



For more information, please contact the  
**BAC Secretariat at 8-249-2000 loc. 4411**

Email address: [bacsec.doh4a@gmail.com](mailto:bacsec.doh4a@gmail.com)





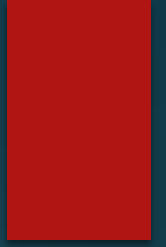
## **For Site Inspection Certificate**

**Laurel Memorial District Hospital –Dr. Venus De Grano 0918-917-8003**

**Don Manuel Lopez District Hospital – Dr. Maureen Villanueva – 0977-802-1779**

**Calumpang Medical Center, Binangonan Rizal – Admin. Mr. Pol Mendoza – 0917-100-0616**

**Dr. Ernesto Malabanan Memorial Hospital – Dr. Francis P. Gayon – 0917-807-0301**



# **CHECKLIST OF TECHNICAL AND FINANCIAL DOCUMENTS**

Submission and Opening of Bids

**MAY 12, 2021**

10:00AM

3rd Flr. Conference Room

**DAED & TECHNICAL CONCERNS**

**shall be discussed by the**

**Project Management Unit**

**Engineers**

**and Architects**



*Maraming Salamat Po!*